



Expression of interest Casual Teaching in Computing Semester 1, 2012

Application form

Applicant Information

Surname:	Given Name (legal):	Preferred Name:	Title:
Email address (personal):	Email address (MQ, if any):	Contact number:	
Are you a current staff member in Macquarie University? <input type="checkbox"/> No <input type="checkbox"/> Yes, staff number _____			

Education Qualification

Will you be a student at Macquarie University in 2012?		
<input type="checkbox"/> No		
<input type="checkbox"/> Yes, student ID _____ . Course enrolled: _____		
Educational qualification obtained:	Year:	Institution:

Preference of units to teach:

1. Please indicate the preference of units you would like to teach, maximum 6 preferences. If you are selected, you would be allocated the responsibilities of taking tutorials, and/or practical demonstration, and/or marking, and/or workshop (a combination of tutorials and practicals) as required in the unit.
2. For units to be offered in 2012, please check <http://www.comp.mq.edu.au/>
3. For the description of the unit and the unit outline, please check <http://www.comp.mq.edu.au/undergrad/info/units/index.htm> .The unit outlines for 2012 might not be updated yet, please use the current one as a reference. However, there could be changes to some of the unit content, you can email me for any changes in the preference before the closing deadline.
4. Some units usually do not require casual academics : COMP188; project units COMP355, ISYS355, COMP365; ISYS360
5. Some units might not require casual academic staff depending on student enrolment numbers. You are advised to put in more than one preference.
6. Salary rates are paid at university standard rates per Enterprise Bargaining Agreement.

Preference	Unit Code (eg. ISYS104)	Unit Name
1		
2		
3		
4		
5		
6		

Availability

The draft timetable for 2012 is not yet available. The 2012 Timetable is to be published on the timetable website at <http://www.timetables.mq.edu.au/> around late December 2011. Please indicate your personal availability by shading the times/days you **ARE** available. If a time is left un-shaded, it will be assumed that you are not available at these times.

Time	Monday	Tuesday	Wednesday	Thursday	Friday
8.00					
9.00					
10.00					
11.00					
12.00					
13.00					
14.00					
15.00					
16.00					
17.00					
18.00					
19.00					

Maximum number of hours per week

Maximum number per week: _____ hours;

Reason: VISA restrictions Scholarship conditions personal reason

Signature of applicant: _____

Date: _____

How to apply

Please submit this form together with:

- full updated CV (optional if you are casual academic staff in 2011S2)
- university transcript (optional if you are casual academic staff in 2011S2)
- names and contact information of two referees (optional if you are casual academic staff in 2011S2)

By post to Melina Chan

Executive Officer
E6A360, Department of Computing
Macquarie University
NSW 2019

By fax (fax no. +61-2-9850 9551) to

Melina Chan
Executive Officer
Department of Computing
Macquarie University

Deadline for application: 22 Jan 2012

Department Use ONLY

Processed by : _____

Date: _____