

Selection Criteria - Casual Academic Staff (Sessional Staff)

Applicants must meet all essential selection criteria for appointment to the nominated duties including the criteria for previous duties. *Desirable criteria continue to apply as desirable for subsequent duties unless changed to essential.*

Essential Selection Criteria for Marking

- (1) Completion of at least two years full time study, with credit average, toward a relevant degree or equivalent qualifications, training and experience.
- (2) Good understanding of relevant unit subject content as demonstrated by academic achievement and/or professional competency.

Desirable: (1) equivalent of three years full time study with credit average toward a relevant degree. (2) enrolment in honours or a postgraduate degree at Macquarie University (3) teaching experience at tertiary level. Applicants with teaching experience should supply teaching evaluations to support their claims.

Additional Essential Selection Criteria for Demonstrating

- (3) Ability to communicate effectively with students and to apply adult learning principles.
- (4) Ability to work independently and as a member of a team.

Desirable: evidence of good teaching in previous experience.

Additional Essential Selection Criteria for Tutoring

- (5) Completion of a three year degree in a relevant area or equivalent qualifications and experience.

Desirable: (1) for tutoring in postgraduate units: relevant industry experience.

Additional Selection Criteria for Lecturing

- (6) Postgraduate degree in a relevant field or equivalent qualifications and experience.
- (7) Achievement in scholarship and research and/or professional consultancy activities.
- (8) Successful teaching experience at tertiary level. Applicants should supply teaching evaluations to support their claims.

Desirable: (1) experience in curriculum development (2) demonstrated organisational skills as required to administer a unit of study

Duties of the different roles

Tutor

Interacting with groups of students in tutorial situations. You would normally work through the tutorial exercises with the class. Associated marking and consultation with students is involved. Each first tutorial requires one hour each of preparation, delivery and consultation and a repeat tutorial within seven days requires one hour each of delivery and consultation. No computer work is undertaken in tutorials.

Practical Demonstrator

Providing hands-on guidance to students in the computing laboratories on theoretical and practical problems associated with specific coursework and assignments. It could be anything from C++ to Perl to desktop products. There are many opportunities for practical demonstrator roles.

Marker

As you will appreciate, with many students, there are many assignments to mark. Marking involves assessing each student's work against the provided marking specification. Timely provision of results to the nominated Unit Convenor is required.