

**DEPARTMENT OF COMPUTING ~ MACQUARIE UNIVERSITY**  
**Minutes of the 300-Level Liaison Committee Meeting**  
**15 May 2008**

**Present:**

<b>Student Representatives</b>	<b>Units</b>
Yenchi Cao	COMP348, 330, 345

<b>Staff Representatives</b>	<b>Units</b>
Yan Wang	(Chair)
Peter Busch	ISYS302
Debbie Richards	COMP340, 345, ISYS346
Diego Molla Aliod	COMP348
Mehmet Orgun	ISYS326
Len Hamey	COMP342
Mark Dras	COMP348, 323
Josef Pieprzyk	COMP343
Manolya Kavakli	COMP330
Bernard Mans	Head of Department
Adam Shah	CTS
Louella Almeida	Dept Manager
Raina Kim	Minutes

**Apologies:**

Steven Sommer, Bill Dalglish

**UNIT MATTERS**

**General Issues**

- Discussion forum on the web is not heavily used.
- Students are asked to use the tutor consultation times more often.
- Lab facilities are fine.
- Not many students turned up for the recent Microsoft presentation. Only fifteen turned up out of forty who booked. DR tried to find out why this was the case. Students were generally not interested since it was mainly for marketing.
- MUCS presentation had more numbers showing up. Forty students turned up to the presentation.
- Students get too many emails and some do not read all. Many students read MUCS emails and check the notice boards.
- Students think the newsletter is produced less frequently now.
- LH (suggestion for the Student Newsletter) the best way to use email medium is to provide short text heading for each subject and add links to those sites.
- Job opportunities are also published on the website.

**COMP323:**

**Issues raised by student liaison rep** Enrico Susatyo COMP323 sent by email are reproduced below:

### **\*\*Lectures\***

Scott has been taking personal leave (I'm sorry for his personal matters) and Mark Dras is substituting him. Mark delivers very good lectures just like Scott did. The lecture materials from week 7 onwards are really straight forward, most students seems to understand. We had a mid semester test on week 7, and Mark is planning to give us the marks back today.

### **\*Tutorials\***

The attendance for tutorials have been dropping, there are not that many people in the class compare to the first few weeks. Mr Ali Ayden have been substituting Scott as well. The problems in tutorial are generally interesting, and the problems that students have got to submit are of reasonable difficulty.

### **\*Practicals\***

I think there are no practical classes anymore. However I think most of us are already familiar with MATLAB by now.

### **\*Assignments\***

The marks for the first project seem to be quite high. The second project is online. Projects are of reasonable difficulties as well.

### **\*Other matters\***

It seems that the printers in 300-lvl labs often jammed. Also the USB port of some computers in E6A114 are broken so we can not plug our thumb drives.

When I open Microsoft word, there are several dialog boxes that keeps coming up. The labs are generally clean.

The programming competition that is running every three or four weeks are really interesting, I went to one of them last time and there were quite a number of people. There will be another one running on this Saturday. I think students should be encouraged to come into this, especially students who have done/are doing comp225 or comp125."

### **COMP330:**

#### **Tutorials:**

- Students said the attendance to the class is dropping and also two weeks behind on work. One tutorial was late due to the public holiday but classes are now catching up.
- Marks are not showing properly on the web. The marks have to be entered individually and some lecturers think this procedure is not user friendly.

### **COMP343:**

**Comments by student liaison rep.** Barry McDonald sent via email are reproduced below:

“Josef Pieprzyk has asked me to comment on aspects of COMP343 for the 300 level Liaison Committee. I have not heard any complaints about lectures, tutes or pracs. The assignments are fair and relevant with an adequate amount of time to complete them. Josef is always willing to help after lectures and during his consultation time.”

**COMP345:**

- Presentation was good. It is difficult to organise for students on project units to meet.

**COMP348:**

- Marking for the last assignment is being done. MD was busy with all the urgent matters in the Department.

The students were thanked for their participation. This is the last meeting for the semester.

Meeting closed 1:50 pm