

**DEPARTMENT OF COMPUTING ~ MACQUARIE UNIVERSITY**  
**Minutes of the 300-Level Liaison Committee Meeting**  
**25 August 2009 1pm**

**Present:**

<b>Student Representatives</b>	<b>Units</b>	<b>Student ID</b>
Peter Schimdt	COMP340 COMP347	
Arun Neelakandan	COMP329	
Le Thanh Duc	COMP344	
Huilioong Leung Uai Yuen	COMP332,333 COMP340,347	

<b>Staff Representatives</b>	<b>Units</b>
Annabelle Mclver	Convenor
Christophe Doche	Acting HoD, COMP333
Tony Sloane	COMP332
Peter Busch	ISYS301
Yan Wang	COMP344
Jian Yang	ISYS301
Rajan Shankaran	COMP347
Matthew Roberts	ISYS303
Matt Cabanag	ScienceIT, Labs
Melina Chan	Executive Officer
Raghav Ramachandran	COMP329
Raina Kim	Minutes

**Apologies:**

Debbie Richards, Abhaya Nayak, Mehmet Orgun, Bernard Mans, Josef Pieprzyk

**Meeting started 1:05pm**

**UNIT MATTERS**

**ISYS301: Unit Convenor-** Peter Busch

No student representative attended this meeting.

- The unit is running smoothly.
- iLectures are provided for this unit.
- The first assignment has been released.
- JY will start the lectures in week 7.

**ISYS303: Unit Convenor-** Matthew Roberts**Lectures:**

- The lectures are running smoothly.
- It was specified that the attendance to all lectures and tutorial were required as part of the assessment. Student was concerned that some students had to attend the lectures even though they already knew the material. MR commented that the marks were awarded for the participation in the lectures and tutorials.

**Labs:**

- The problem with the wireless access has been resolved.

**COMP329: Unit Convenor-** Abhaya Nayak**Lectures:**

- The students have difficulty in reading the lecture notes on the web.
- Audio lectures are available for this unit.

**Tutorials:**

- Tutorials are going very well.

**Labs:**

- MC has resolved the problem in last week's lab.

**COMP332: Unit Convenor-** Tony Sloane**Lectures:**

- Students were very happy with the lectures.

**Tutorials and Pracs:**

- The solutions to the tutorials and practicals uploaded on the web.
- Students would like more assistance from the tutors in the practical classes.

**COMP333: Unit Convenor –** Christophe Doche**Lectures:**

- Students are very happy with the lectures.

**Tutorials and Practicals:**

- Tutorials are running well.
- Student commented that Mercurial not covered extensive enough in the tutorials.
- Some students could not attend the second half of the mixed class, practicals, due to the timetable clash. Mixing the two classes over the two hours would be considered.

**COMP340: Unit Convenor –** Debbie Richards

This is an industry project.

- Students gave a presentation on the progress of the project this week. Everything went well.
- Student was concerned for not having enough knowledge to complete the Industry project and wanted some guidance to acquire the right information. Student might be disadvantaged if a fast response was not received from the busy Industry Partner. Student was advised to approach DR for assistance with the project.

**COMP344: Unit Convenor – Yan Wang**

- All classes are running smoothly.
- Students were extremely impressed with the fast feedback they received for the assignment. YW said the feedback would help with further implementation.
- The unit covered 1 week of programming.
- The Monday evening class in week 8 is a public holiday and therefore the students will miss out one lesson. The unit material will be distributed over 12 weeks rather than 13 weeks to cover all the required material.

**COMP347: Unit Convenor – Rajan Shankaran**

- Lectures are running smoothly.
- Many drawings done in the lectures not picked up by iLectures.
- Some part time students had problem in attending the lectures because of the classes timetabled around noon. In previous offerings, the lectures were in the late afternoons.
- Student was concerned that in week 3 lecture, the lecturer still used week 2 lecture material. RS assured the student that the lectures were on track to cover all the required material.

**General Issues:**

- RM mentioned from previous experience that some students would not attend the afternoon lectures during Ramadan. RM wanted to find out ways to make the iLectures more accessible for those students since only audio lectures were available. Discussion took place on various ways to capture the entire lecture.

**Labs:**

- Student said Firefox would randomly freeze for a considerable length of time. MC would look into this problem.
- The 100 level students who did not belong in the class caused some disruptions in practical classes. Tutors should ask these students to leave the class if it became unmanageable. If the tutors were concerned, they should talk to the unit convenors.

Meeting finished at 1:40pm.

**Next meeting: week 7**