Minutes of the 100-Level Liaison Committee Meeting
6 April 2011 1pm

Present:

<table>
<thead>
<tr>
<th>Student Representatives</th>
<th>Units</th>
<th>Student ID</th>
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<tbody>
<tr>
<td>Eric Mare</td>
<td>ISYS100, ISYS104, COMP115</td>
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<tr>
<td>Jeff Zaroyko</td>
<td>COMP115</td>
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<tr>
<td>Alexander Mouromtsev</td>
<td>COMP115, ISYS104</td>
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<td>Desmond Hsu</td>
<td>COMP115</td>
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<th>Staff Representatives</th>
<th>Units</th>
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<tr>
<td>Jian Yang</td>
<td>ISYS104</td>
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<tr>
<td>Bernard Mans</td>
<td>Head of Department</td>
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<tr>
<td>Christophe Doche</td>
<td>Director of Teaching</td>
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<tr>
<td>Mark Dras</td>
<td>Chair</td>
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<tr>
<td>Matthew Mansour</td>
<td>ISYS100, ISYS104</td>
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<td>Tony Sloane</td>
<td>COMP115</td>
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<td>Mike Johnson</td>
<td>ISYS100</td>
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<td>Matthew Roberts</td>
<td>COMP115</td>
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<td>Richard Miller</td>
<td>Science IT</td>
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<td>Darius Taslim</td>
<td>Science IT</td>
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<tr>
<td>Melina Chan</td>
<td>Executive Officer</td>
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<td>Jackie Walsh</td>
<td>Minutes</td>
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Apologies:

Robert Dale (ISYS100), Dominic Verity (COMP115).
Meeting started at 1:05pm

MD welcomed all to the meeting and invited staff representatives and student representatives to introduce themselves.

UNIT MATTERS

ISYS100: Unit Convenor – Matthew Mansour

General:

- Student rep said topics are relevant to modern day issues and are easy to grasp.
- MM: Topics such as cyber bullying, identity theft etc were covered.
- MM: Noticed that there was good, positive feedback on lecture from Robert Dale on Artificial Intelligence. Lecture from Mike Johnson will be taking the unit in week 11. Students enjoyed it and it is good to mix it up.
- Student rep advised that quiz was good and was a good overview of the lecture material.
- MM advised he had received an email from a student to say that they had run out of time to complete the quiz. MM does not believe this should be the case and possibly the student had not attended the lectures.
- Student rep advised that most students finished the quiz early.
- MM said that this was not good either.
- Student rep said the questions for submission were good.
- Student rep advised that tutors were helpful.
- MM advised that the tutors were the same team as last year and having the right team makes a big difference. These tutors have a passion for the unit.
- MM asked student rep how they were finding assignment 2.
- Student rep advised that assignment 2 was going well and that the tutors were helpful.
- MM asked how the teamwork was going.
- Student rep said that the teamwork was good and he had picked his own team.
- MM advised that he would try and do a forum style lecture – as most students have Blackberry, iphones, androids etc. and that this would be something different.
- MJ advised he would be talking about creating a system.

Labs:

- Student rep said labs were good and that everyone has Twitter accounts etc.

ISYS104: Unit Convenor – Jian Yang
General:

- Student rep commented that the unit was good and well structured.
- Student rep said that the assignment was good and good feedback when being marked.
- MM advised that the next assignment would be released at the end of the week - this assignment would be a bit meatier – so have a chance to do over the holidays if you want to.
- MM said that Forums were working well.
- JY set up a question and answer style forum and has changed now to general style forum
- Student rep said everything was smooth and he was enjoying the unit.
- Student rep commented that tutors were really great.
- JY said the tutors were the same group as last year.
- MM advised that mixed alternative has worked well.
- MM said that JY would be taking over after the break.
- MM advised that mid semester has moved to week 9
- JY asked the student reps opinion on the textbook.
- Student reps advised that they don’t use the textbook so much and just skim over it as the lecture materials cover really well.
- One student rep asked about iLecture and could we have video capture it – when he went to listen to it – hard to follow, hard to picture what you are talking about.
- JY has asked audio/video and is awaiting an answer from avts.
- MM agrees that video recording is a good idea.
- Student reps said unit was good and to “keep it up”.

COMP115: Unit Convenor – Tony Sloane

General:

- Student rep advised that unit was going ok so far.
- Student rep said that the feeling amongst the students seems to be that the time given for assignment was too long.
- MR said that a long lead time was given for the assignment – longer than usually given. The assignment was conceptually difficult and therefore a longer time was given.
- Student rep advised that he had never done programming and for 2nd assignment finished part 1 and 2 quickly and part 3 requires being a bit creative and requires a bit more time so thought it was good to have over the holidays.
- Student rep thought part 3 was good because can build on themselves to get the full marks.
- MR commented that this was the first time he had written an assignment for COMP115 and it seems to be working quite well. For some students it seems to be easy except for the last part.
• Student rep asked in terms of grading for assignment can we expect the markers to be on the network when marking. MR said that he will talk to the markers to make sure students won’t be penalised if they use network resources.
• MD said that as High School curriculum develops more – students know more – so seeing bigger diversity of students and this will be discussed in the Department strategic day on Tuesday 12 April 2011.
• MD asked if Emacs installed yet. CTS replied not yet since it’s a low priority, but student who wanted it has personal installation.
• Student rep advised that tuts/mixed class work too easy for him and used extra time to tutor students next to him – both with COMP115 work but with other topics such as introduction to Haskell.
• Student rep said that he liked the quizzes and thought they were very good.
• TS explained that the quizzes were exam type questions mainly to address students getting to the end and not knowing what questions were expected in the exam.
• MR asked student reps if in the day classes there were too many disruptions and too much noise.
• Most student reps were doing night classes.
• One student rep advised that he tends to move away if people are talking in lectures.
• TS suggested that if a particular group were disruptive that MR should have a word with them.
• MR is happy that everything is going well.
• Student rep thought that there was too much focus on the fact that scoping might be difficult, rather than just presenting it without the “scary” preamble. MR agreed.
• Student rep advised that labs all ok.
• Student rep noticed that if Security come around, some students leave suddenly – students have no ID.
• One student rep advised that Security never come at night.
• MR: iLecture problem where the recording cut out in the middle of a class. Still following up with AV about this.
• TS advised that students should have seen Forum sent before lunch – quite a lot of disruption to classes in week 8 due to Easter and Anzac Day holidays. Student reps should let other students know they should look at Forum.
• TS asked student reps opinion on extra consultation during the break – will students make use of that? Needs to book a room soon if extra consultation is needed.
• Student rep suggested to post this idea on Forum.
• TS and MR will give the extra consultation a go and there was no harm done if nobody shows up.
GENERAL DISCUSSIONS:

- Student rep noticed that lecture notes for COMP115 sometimes going up a bit late – like on a Sunday.
- MR agreed that this was late and they should go up on Thursday or Friday but were still going up before the lectures.
- MR commented that he was always wanting to help students who want to go above and beyond and is always looking for opportunities and asked students that if they had any ideas they should send them his way.
- CD suggested setting up challenges for keen students
- MR agreed that this was a good idea and will ponder.
- CD advised that we are having a Department Strategic Day on Tuesday 12 April 2011 and for COMP115 in the future offering we are thinking of moving away from C++ to Java soon. CD asked students what they thought of this.
- One student rep advised that they don’t know much about programming and definitely what to learn more about C++.
- Another student rep said there was a definite use for C++.

MD thanked everyone for attending the meeting and your feedback is appreciated.

The meeting closed at 1:45 pm.