Present:

<table>
<thead>
<tr>
<th>Student Representatives</th>
<th>Units</th>
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<tr>
<td>Colin Coker</td>
<td>ISYS224, COMP226, COMP229, COMP255</td>
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<td>Emmanuel Chamala</td>
<td>ISYS224, COMP229, COMP255</td>
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<td>Joseph Mahoney</td>
<td>ISYS224, COMP226, COMP229, COMP255</td>
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<td>Douglas Shearman</td>
<td>ISYS224, COMP229, COMP255</td>
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<td>Christopher Walker</td>
<td>COMP255</td>
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<tr>
<td>Christophe Doche</td>
<td>Chair</td>
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<td>Mehmet Orgun</td>
<td>ISYS224</td>
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<td>Frank Moisiadis</td>
<td>ISYS224</td>
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<td>Michael Johnson</td>
<td>COMP226</td>
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<td>Dominic Verity</td>
<td>COMP229</td>
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<td>Deborah Richards</td>
<td>COMP255</td>
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<td>Richard Miller</td>
<td>Science IT</td>
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<td>Darius Taslim</td>
<td>Science IT</td>
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<td>Melina Chan</td>
<td>Executive Officer</td>
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<td>Sylvian Chow</td>
<td>Minutes</td>
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Apologies: Mark Dras, Len Hamey, Ian Joyner

Meeting started 1pm

UNIT MATTERS

COMP226: Unit Convenor – Len Hamey, Michael Johnson

Lectures:
- Lectures went well and students were enjoying it. All information for the unit has been made available for students.
- This unit assumes a reasonable understanding of high-level languages and it appeared that all students have had the prerequisites. Only a few students have been identified as coming straight from COMP125 (i.e. without having passed COMP225 or COMP229).
- 3 x 1 hr Lecture – However, 2 Lectures (on Tues and Wed) follow immediately by a 2-hr practical class. Lecturer would give students a short break in between for those 3 hr block of studies.
• A weekly reminder on tasks (would prefer if it appears on students’ calendar) was asked to be included.

**Tutorials and Practicals:**
• Both tutorial and practical classes are taken by the Lecturers.
• Tutorial work is running very well, students appreciated the step-by-step approach.
• Practical classes – students were given a great deal of hand-on experiences.

**Assignments:**
• Assignment 1 was out last Friday. It is due in 2 to 3 weeks.

**Labs:**
• The script to deposit print credit to people’s accounts was not functioning. By default, printing allocation is 10 pages per week per subject – Matt Cabanag confirmed that Lee Coady had rectified the problem.
• Mike and the students thanked Darius and Science IT for solving all problems in the lab last week – all went smoothly.

**ISYS224 : Unit Convenor – Mehmet Orgun, Frank Moisiadis**

**Lectures:**
• Students asked why there was only audio recording for i-Lecture. It was explained that it might be due to venue’s configuration, not all rooms are equipped with video recording. Students said if the slides could be captured, then it would be fine with just the audio.
• Students said the block of 3-hour lectures scheduled on Monday night was not so ideal as it was too long and also for some students, the finishing time could be quite late as they also need to catch a bus home after the evening Lecture. Lecturer confirmed last week’s lecture ended at 8:40pm and the week before last ended at around 8:30pm plus a 10-min break time was also given to students. It was further explained that some students would need it that way due to work commitment.
• Student also indicated that it was a bit difficult to listen to the i-Lecture continuously for 3 hours. MO would consider perhaps, in future offerings, if alternative arrangements could be made (e.g. 2 x 2 hr Lectures).
• Students were happy with Lectures, as materials were covered 3 or 4 times.

**Tutorial and Practicals:**
• Students said SQL Plus was not quite ready yet. Some students had problem logging in, some could log in remotely but not with wireless access but could do it in labs or at home. Some had access to SQL Developer.
Students said not a lot of things they could do and understood it was still at an early stage and things would need to be organised.

Assignments:
- Students asked why the submission deadline was different for paper submission and electronic submission. FM pointed out that students misread the information and confirmed that one was indeed the actual due date and the other one was for late submission.
- FM confirmed that students would not need to use Oracle until Assignment 2 in Week 6 to Week 9.
- Tutorial this week would help students for their assignments.

Other Issues:
- Student commented that i-Learn was a lot like the Blackboard, however, Blackboard forum was not good and i-Learn ran it quite well
- e-Portfolio – No Mahara at the moment- currently we are waiting for an added on module. History of other units will be made available at the end of the year. RM confirmed that students could have access to old Moodle. However, no access at the moment for last semester.

COMP229: Unit Convenor – Dominic Verity
Lectures:
- The unit ran smoothly so far. Lecturer is good, tutorial materials are pitched at an appropriate level.
- The material in the first few weeks was good and students were happy with it. However, some students found that the material on class diagrams dragged a little for them, as this topic had also been thoroughly covered in other units.
- Use of the bitbucket.org code hosting site for delivering code samples and solutions was very useful. DV said that this was intended to encourage students to start using a version control system, and that they would learn more about this topic in later weeks.
- It was mentioned that audio and screen video recordings of the lectures had been made available online via iLecture. However, DV said students are encouraged to attend lectures as they were interactive learning opportunities which are hard to fully capture in recordings.
- Students appreciated the Eclipse video tutorials which had been recommended on the iLearn page, and suggested that more video tutorials early on in the unit would be a good thing.

Mixed Classes:
- One student said he could not finish his work in his first tutorial class. DV pointed out that these were not intended to be in-class exercises and that the intention was that students should attempt problems before coming to class. This would allow them to work out where they were experiencing problems in advance, and thus gain better support from their tutors in class time.
• However, DV also pointed out that students who were not able to complete and get their work marked in their own mixed class could get it marked during any other class or drop-in consultation session later in the week.
• Students were disappointed with just 1hr mixed class as it was a bit too short. DV also expressed his disappointment and admitted that it was an issue. DV suggested that students should make full use tutors’ drop-in consultation time for help.

Assignments/Tests:
• Next week (week 4) students will be given a take-home Java Programming Test. It will be a basic programming test – which students will have a week to work on.
• Assignments – no issues at this point of time, although DV pointed out that the first assignment wouldn’t be released until the end of week 4.

COMP255: Unit Convenor – Debbie Richards

Lectures:
• Video was quite interesting. It gave students a broad understanding of things. Students appreciated the part of understanding the history of it, and it was not just writing software.
• Role-play last week was interesting.

Practical and Tutorial Classes:
• Tutorial Submission – one student said it did not tell him which chapters/pages that he needed to refer to. DR said the Unit Outline stated clearly that 1st week covered Chapters 1-3, 2nd week covered Chapter 4 and this week covered Chapter 5. DR suggested that students should attend lectures and also read the book before doing those tutorial questions. Another student also confirmed that students could go back to last week’s lecture and find all the answers. DR commented that she could put relevant pages there but it was indeed not necessary.
• A lot of students attended their first tutorial class on Monday as it turned out to be quite convenient for them. However, it would deem not suitable, as the classroom’s size was too small to fit so many of them.
• Tutorial classes have learning activities (e.g. a task to do which is relevant and tutors will get students to work on that task and also to have a discussion with others). Tutors have access to a lot of materials and will share in class – this week will get busier and be prepared.

Assignments:
• Pretty straight forward.
i-Learn:
- Students were not using it a lot (usually should have a lot more by now) – seemed to have diminished as students used Blackboard or Moodle as they could post questions and other things up there.

Labs:
- Student commented the lab was putting off - only discovered on the weekend. DR thought the clips was there but students said it was not.
- Code is available for the lab only but student can download it (with a 90-day trial period) and use it at home.

Any other Issues:
- i-Lectures were good. It was reported that there was a clash for ISYS114 students.
- For i-Lecture recordings – students requested Lecturers to re-state the questions and also be careful not to walk too far from the mic as the recording quality would be affected.
- COMP115 as a pre-requisite for COMP255 – students commented that not many students have done COMP125 (which is completely programming). ISYS114 could have been more useful – could be a pre-requisite for COMP255. It was mentioned that students would be exposed to JAVA and COMP115 (doing JAVA from day 1, no need to do programming to do this) was therefore stated as a pre-requisite for COMP255.
- Student asked why it was not developing software in the group. DR said that students would not have enough time to do so in COMP255, and recommended the Software Engineering Project Unit, which covered many other materials. Students would have a chance to do this cap stone unit.
- Student said ISYS254 could have programming but DR said it was going to change. Software development is not there. However, ISYS254 and COMP255 can work together and using JAVA to show how systems putting together and some designs.
- Student said they expected to see a unit addressing mobile devices, that would be attractive for students – CD said we were looking at it through our curriculum review.

CD thanked everyone and would like to see all again in our next meeting.

Meeting finished at 2:10pm.

Next meeting 15 September, 2011.