The meeting started at 1:05pm. It was chaired by Mark Dras.

**COMP229 Annabelle McIver**

The lectures and mixed sessions are going good. The tutor, Tahiry, is very helpful. The lectures are well-planned.
AMC mentioned that the unit is progressing well, as expected, and that the results of diagnostic assignment were as expected.

**COMP255 Deborah Richards**

**Textbook**
The textbooks cover all the topics well. But there are other books in the library which give more explanation. May be a list of recommended reference books could be put up online. The gaps in the Somerville notes are filled during the lecture by DR.

**Workshop**
There is a lot of interaction in the mixed classes. The mixed classes also help in better understanding of the concepts. They are also well managed for time. Carl is really good.

**Mid-term test**
The scheduling of the mid-term test was not convenient to everyone. The Thu class was very packed during the test, with some students came from other classes. The time was very short for the test.

DR mentioned that the test used to be part 2 of Assignment 1. The test duration might be increased to 2 hours in the future. It is a good preparation for the examination.

**General**
One of the student representatives raised the issue of possible inconsistency in the feedback received and the marking of the assignments. The feedback received and the marking was not consistent with the course goals, as conveyed in the early lectures and mixed classes. The feedback should be objective and more constructive. The open ended questions in the assignments and tests could be interpreted differently by students from different backgrounds. This should be avoided.

DR, along with the rest of the staff, agreed that the markings and feedback should be consistent with the unit goals. The discussion was taken offline due to time constraints.

**ISYS224 Jian Yang**

**Lecture**
JY stated that the concepts of functions and sets are important for the unit. Some students find it hard to grasp these concepts. The unit has become a little more technical, with more mathematics involved. The math units DMTH137 and DMTH 237 help in better understanding. However the mathematics involved is not daunting if they make an effort to understand.

The text books are good. The notion of Normalization is the most difficult thing to understand in the unit, till now.

**Tutorial and practical**
The tutorials are really good and they reflect the lectures.
The practicals are useful for the assignments, but apart from that they are not very useful.

**COMP226 Len Hamey & Mike Johnson**

**Workshop**
In the previous liaison meeting, it was mentioned that there is a lack of balance in the number of students attending the Friday and Monday workshops. MJ observed that the attendance in the two sessions is more balanced now, since more students have started to attend the session on Fridays.

Workshops are going well. It presents a good opportunity for learning and keeps students interested.

**Lecture**
The student representatives mentioned that the last few lectures have become quicker and less entertaining. In particular, the last hour of the previous lecture went very quick. LH acknowledged this. He will re-visit the slides from the last part of that lecture again.

MJ mentioned that OpenLearning system is being trialled. There might be some confusion with respect to submitting assignments online and hence it is better to send them in as email attachments, as well – just to be sure.

**General remarks:**

1. The wi-fi access quality has gone downhill. Often the students are not able to access external services.
2. Some information of the lab timetables on the web are not up-to-date.
3. The cables in the labs are very messy. The students often end up pulling out the wrong cable.
4. The eclipse platform in the 300-level labs have disappeared.
5. In some independent systems, the security privileges have been changed such the students are unable to open the eclipse. DT requested the students to send in the error reports in order to sort out the problem.
6. PowerDesigner is not available in some systems.
7. The student-reps requested if these softwares could be installed in the iLabs. RM said that is not possible due to licensing issues.
8. Stephen Guy noted that an email sent to the liaison chair had bounced.

Meeting was closed at 2pm.