## Student Representatives

<table>
<thead>
<tr>
<th>Name</th>
<th>Units</th>
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<tbody>
<tr>
<td>Alana Gibson</td>
<td>Comp125</td>
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<tr>
<td>Daniel Cecere</td>
<td>ISYS100</td>
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<tr>
<td>Madeline Tout</td>
<td>COMP115, COMP125</td>
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## Staff Representatives

<table>
<thead>
<tr>
<th>Name</th>
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<tr>
<td>Scott McCallum</td>
<td>COMP125</td>
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<tr>
<td>Gaurav Gupta</td>
<td>COMP115, COMP125</td>
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<tr>
<td>Melina Chan</td>
<td>Executive Officer</td>
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<td>Matthew Mansour</td>
<td>ISYS100, ISYS104</td>
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<td>Manolya Kavakli</td>
<td>ISYS104</td>
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<tr>
<td>Michael Johnson</td>
<td>Chair</td>
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<td>Frances Louise</td>
<td>ISYS100, ISYS104</td>
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<tr>
<td>Natalia Salzburg</td>
<td>Faculty IT Manager</td>
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<tr>
<td>Pongsak Suvanpong</td>
<td>Minutes</td>
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Meeting opened at 1:10 by the Chair, Michael Johnson. Mike explained briefly the purpose of the liaison meeting.

**COMP125 - Fundamentals of Computer Science**  
*Scott McCallum*

- The overall of the unit was good so far  
- Switching from processing (programming language/environment used in comp115) to Java was challenging.  
- Students were confused when using Eclipse development environment, compared with Processing development environment. Gaurav Gupta advised that he made a video of importing project in Eclipse which many students found difficult at the beginning.  
- Task1, which showed the relation between Processing drawing engine and Java, was little confusing, because there were new elements in the sample source code which were not explained. S. McCallum commented that “Things will get clearer as the semester moves on the topic which the sample code in task1 uses”  
- Lectures were good, but 3 hours in the evening were too long. Gaurav Gupta advised that after the 1st hour, there was a 10 min break then the next 2 hours was without break because of the Echo360 recording.  
- The lectures had good pace.  
- The workshop (Thu 2 to 4) was a little too crowded. Tutor could not go around to answer all the questions.  
- Students commented that the forum was not utilized.  
- Gaurav mentioned that we understood the big jump of learning from COMP115 to COMP125 and hence the lecturers had made some changes in the module exams in COMP115 and in COMP125, they paid more attention on this matter.  
- S. McCallum said that COMP115 had module exams but in COMP125, not exactly the same, the contents was divided into 4 groups, and there would be 3 tests out of the 4 in the lecture, and the lecturer was to provide direct feedback on each group.

**COMP115 - Introduction to Computer Science**  
*Matthew Roberts*

- There was no student representative for this unit.  
- A SR who took the unit in S3 made the comments that the module exams were good, and helped reinforce each concepts clearly.  
- The lectures by Gaurav were good and easy to understand.  
- The assignments and Practical classes were fun.

**ISYS100 - Information Technology and Society**  
*Matthew Mansour*

- The workshops in week 1 started too quickly into the contents (HTML coding). Matthew Mansour responded that due to time constraints, the contents must be introduced quickly. There would be time for students and tutors to get to know each other as the semester moved on. In the first few weeks, there were recap of the previous week’s materials.  
- The contents were too basic for students who had done some/used web design/Twitter before. Matthew Mansour explained that the unit was about information technology which was mainly happening on the internet. Therefore, the contents of the unit were trying to introduce students the technology used in the internet world.  
- Students enjoyed the lectures but would like a break during the lectures. Matthew Mansour commented that due to time constraints, the break would push the lecture hours to overtime.  
- Student commented that Yifan was very helpful as a tutor.
ISYS104 - Introduction to business information system

Manolya Kavakli

- There was no student representative for this unit at the meeting. One student volunteered but she could not attend, and provided feedback to Manolya before the meeting.
- Unit was going well, and workshops worked well.
- There were over 500 students enrolled. Workshop classes were very large, because of the budget situation. There are nearly 30 students in each workshop now due to the sudden increase in student numbers.
- Manolya advised that there were not many emails from students. There are no complaints.
- Manolya commented that there were 2 groups of students in the unit: one group did their high school studies in Australia and had some training on the software used in the unit (MS Excel), while the other group come from overseas had not been exposed to the software.
- MK announced on ilearn about HELP101 consultation if students need extra help with the software, as we have approx 30 min tutorial and 30 min practical time scheduled in each workshop.
- There would be a diagnostic quiz this week in the workshop and students were not clear what would be in the quiz. Extra information was provided through announcements on ilearn. Mathew commented that the quiz would be explained in the lecture this week.

Summary:

MJ encouraged staff to ensure that more student representatives attended the next meeting.

The meeting concluded at 2pm.