Department of Computing – Macquarie University
Minutes of the 300-level Liaison Committee Meeting
1:00 pm – 16th September 2014 – Room E6A357

Present:

<table>
<thead>
<tr>
<th>Student Representatives</th>
<th>Units</th>
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<tbody>
<tr>
<td>Harish Ravi</td>
<td>COMP347 / COMP355</td>
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<tr>
<td>Rebekah Coote</td>
<td>ISYS355, ISYS301</td>
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<tr>
<td>Christopher Jones</td>
<td>COMP332 / COMP355/ COMP329</td>
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<tr>
<td>Alexander Loder</td>
<td>COMP329/ 344, ISYS355</td>
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<tr>
<td>Mohamed Odeh</td>
<td>COMP347</td>
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<tr>
<th>Staff Representatives</th>
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<tbody>
<tr>
<td>Abhaya Nayak (AN)</td>
<td>COMP329</td>
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<td>Diego Molla Aliod (DMA)</td>
<td>Convener</td>
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<td>Christophe Doche (CD)</td>
<td>HOD</td>
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<td>Rolf Schwitter (RS)</td>
<td>COMP329</td>
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<tr>
<td>Steve Cassidy (SC)</td>
<td>Director of Teaching</td>
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<td>Divya Leekha (DL)</td>
<td>Minutes</td>
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<td>Malcolm Ryan (MR)</td>
<td>COMP352</td>
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<td>Les Bell (LB)</td>
<td>COMP344</td>
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<td>Rajan Shankaran (RS)</td>
<td>COMP347</td>
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<td>Jian Yang (JY)</td>
<td>ISYS301</td>
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<td>Richard Miller (RM)</td>
<td>Science IT</td>
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<td>Melina Chan (MC)</td>
<td>Executive Officer</td>
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<td>Matt Roberts (MR)</td>
<td>COMP332</td>
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<td>Stephen Smith (SS)</td>
<td>ISYS355/8, COMP355</td>
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<td>Peter Busch (PB)</td>
<td>ISYS301</td>
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Apologies:

Annabelle McIver, Ian Joyner.
Meeting started at 1:05pm
Convener welcomed all who attended the meeting.

Amendments to the Minutes of 300 Level Liaison meeting 19 August 2014

COMP355, COMP365, ISYS355, ISYS358: Deborah Richards

- Student Rep raised a point that it would be helpful for the deliverables description (assignment) documentation to explicitly outline aspects of the deliverables that would be marked - such as an abbreviations, acronyms table etc. In addition, he had asked whether they could have a marking rubric before their submissions were marked so that they understood what was required. SS replied that there were 11 different projects hence it was quite complex. It would have been hard to create those many templates hence making a rubrics was difficult.
- Student Rep said that several subjects existed in the handbook such as COMP233, ISYS303 and ISYS304 that list 'TBD - to be determined' when in reality they would not be offered, and that this was misleading. CD explained that these units were there for a while, in the next year they most likely wouldn’t be offered.
- Student Rep who did the unit last semester did not know what all of their marks were for the project.
- DR explained that the marks (including the presentation) were displayed on iLearn, but the remaining marks which made up the 75% are sponsor marks, which usually came just before the exam results were not reported.
- Student Rep felt that the groups were quite diverse. DR explained how the groups were made and how that was helpful for the students with the sponsor.

COMP347: Unit Convener – Rajan Shankaran

- Student Rep said that overall evening offerings seemed unpopular - not only bad time, but lectures were long and tiring.

Minutes of the 300-level Liaison Committee Meeting
16 Sep 2014 @ 1pm

COMP355, COMP365, ISYS355, ISYS358 – Undergraduate Project Units
Stephen Smith, Deborah Richards

- SS asked the students for feedback on the guest lectures. Students were happy with it.
- Students were fine with the unit however the feedback from second assignment was lower than expected.
- Student Rep said that the template on iLearn did not have enough information. There were certain things missing. SS said that due to the complexity they needed to be sorted out on individual case basis.
- Another Student Rep said that the current system template was more suitable to frontend projects. Students kept on struggling a lot. SS explained that projects which have something to build have to be handled differently. He also said that they had to be reviewed differently.
• Student Rep said that the system was not in line with current practice. SS explained that each project was a case by itself. He asked the students to come and meet him individually.
• Student Rep said that they needed labs dedicated for some specific hours for practice. Lab 114 needed to be dedicated. The Convener suggested to make use of Library computers. JY suggested if the third year students could be given priority. MC explained that it was difficult timetabling the labs. She further added that the new lab could be used for this purpose this semester.

ISYS301 – Enterprise Systems Integration
Peter Busch, Jian Yang

• Student Rep said they were happy with the lectures.
• Student Rep said that the time and duration of the lecture was not good hence they tend not to attend the classes. The slot of three hours in the evening was more difficult than day times. Students tended to lose focus after 7.30 pm. There was less public transport at night after class. Students had to travel long hours in the night to reach home.
• Student Rep said that assignments were going well.
• JY said that lab 127 would be available for students for practice.

COMP352 – Videogames Project
Malcolm Ryan

• There were no student representatives present for the liaison meeting for this Unit.
• MR informed that they were heading alright with the unit. Students were given freedom to their own design for the projects.
• MR further said that he had been giving clear advice to the students.

COMP347 – Computer Networks
Rajan Shankaran, Ian Joyner

• The student rep felt that the unit was going well. RS said that the student performances had been quite good compared to the last time.
• RS said that the practical equipments had not been working well hence they were in the process of replicating cables, so that the faulty ones will go away.
• RS said that a couple of routers are having some technical problems.
• Student Rep said that the quiz and special tutorials were good for consultation and that they were useful.
• Student Rep had difficulties getting the answers from the co-lecturer. Student Rep felt that a lot of time was spent on explaining the background, before getting to the point by the lecturer.

COMP344 – E-Commerce Technology
Yan Wang, Les Bell

- Student Rep felt the transition from previous unit was quite smooth.
- Student Rep said that they did well in stage 1 test.
- Students Rep said that the research focus of the unit had been interesting.
- Student Rep said that tutorials were helpful when completing the assignments.
- Student Rep said that they wanted some more information about the reference material.
- YW explained that due to Week 8 lecture falling on Labour Day, he had to give in a lot of detailing in the Week 7 lecture.

COMP333 – Algorithm Theory and Design
Annabelle McIver, Mark Dras

- There was no student and no teacher representatives present for the liaison meeting for this Unit.

COMP332 – Programming Languages
Tony Sloane

- Student Rep said that due to the timings and duration of the late night lectures they were unable to attend the class.
- Another Student Rep would like to know when Assignment 2 would be due, and the lecturer replied that the assignment would be due after the break.
- Student Rep said that they were enjoying the workshops and good activities were included.

COMP329 – Knowledge Systems
Abhaya Nayak, Rolf Schwitter

- Student Rep said that the Unit was going quite well. The tutorials and Lab were good. RS asked the students how they thought about the Diagnostic Test. Student Rep responded that the diagnostic test had been helpful.
- Abhaya felt that so far the students were reciprocating well with the unit. The students were happy that they could get an extra week for completing their assignment.
- Student Rep also mentioned about technical discussions going on in iLearn in the student forum being useful. He further added that RS had been giving good links in the forum.

General issues

- The student rep felt that it was very hot in the lab.

The Convener thanked all the stake holders of the meeting and the meeting closed at 1.55 pm.