## Minutes of the 100-level Liaison Committee Meeting

1:00 pm – 21st May 2014 – Room E6A357

### Present:

<table>
<thead>
<tr>
<th>Student Representatives</th>
<th>Units</th>
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<tbody>
<tr>
<td>Kent Vong</td>
<td>ISYS100</td>
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<tr>
<td>Pamela Liu</td>
<td>COMP115 &amp; ISYS104</td>
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<tr>
<td>Nerissa Woods</td>
<td>COMP115</td>
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<tr>
<td>Mary Elodie Auguste</td>
<td>ISYS100</td>
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<td>Divyashi Jagarnath</td>
<td>ISYS100</td>
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<td>James Heng</td>
<td>ISYS100</td>
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<td>Igor Neshcherov</td>
<td>ISYS100</td>
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<th>Staff Representatives</th>
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<tr>
<td>Matthew Roberts (MR)</td>
<td>COMP115</td>
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<tr>
<td>Jian Yang (JY)</td>
<td>ISYS104</td>
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<tr>
<td>Christophe Doche (CD)</td>
<td>HOD &amp; Convenor COMP 125</td>
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<td>Rolf Schwitter (RS)</td>
<td>Chair</td>
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<td>Richard Miller (RM)</td>
<td>Science IT</td>
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<td>Matthew Mansour (MM)</td>
<td>ISYS100</td>
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<tr>
<td>Melina Chan (MC)</td>
<td>Executive Officer</td>
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<td>Divya Leekha (DL)</td>
<td>Minutes</td>
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Meeting started at 1:05 pm.

RS welcomed all who attended the meeting.

COMP115 – Introduction to Computer Science

Unit Convenor: Matthew Roberts
Other Lecturers: Tony Sloane, Gaurav Gupta

Student Rep feels that they are happy with the unit. Assignment 1 and 2 are done and 3 is on its way. The module exams are good. They can be attempted multiple times, so it is good.

MR explained that the extra work involved in marking has been handled quite well.

Student Rep said that the lectures had been good. With introductory level, exams had been good. Good quizzes. The pressure was not that much. We could learn a lot.

MR informed that the practice quiz was on iLearn.

Student Rep feels that more practice of writing component is required. They aren’t getting much practice. Students are understanding the basic idea, but they needed to have more practice before the assignments.

MR explained that the amount of time required to learn the concepts are taken into consideration when designing the assignments. MR further agrees that there could be more opportunities to do bit by bit work.

Student Rep feels that there are some students in her class who have previously done programming, who are finding it quite easy but others, who don’t have programming background, are facing a problem. MR explained that we are pushing more towards the theoretical side this semester. The students have been given lots of practice for theoretical exams but not that much practice for programming.

CD asked the students if Module exams are helping the students with assignment work. Student Rep felt they are not. She further added that the tutorial work prepares for the exam.

Student Rep said that students with more experience in programming from her class know how to proceed with the skills learnt, but for beginners, they don’t know how to take it to the next level. MR feels that this is good feedback, as this will allow us to decide about duration of tutorials and Lab classes in future.
COMP125 – Fundamentals of Computer Science

Unit Convenor: Christophe Doche
Other Lecturer: Gaurav Gupta

There were no Student Representatives present for the liaison meeting for this unit. CD said that the unit is going pretty well. There are 60 students. The written test has been marked. Two assignments have been completed.

ISYS100 – IT & Society

Unit Convenor: Matthew Mansour
Other Lecturer: Frances Louise

Lectures

Student Rep feels that the questions in quizzes are based on the content but are on unexpected topics. The lectures are getting better now and that are less students leaving the lectures early.

MM said that Frances is more relaxed now since her lectures are not recorded anymore.

Student Rep feels that good study on all the points of the topics allows them to do well in the quizzes.

Student Rep said that Frances goes step by step in her teaching style and that makes the lecture good.

MM said that there are 9 versions of the quiz and every quiz has a couple of questions from the lecture.

Student Rep appreciates the style in which presentations are conducted in the class. Without using the presentation software, the students were able to come up with different ways of communicating with the audience. The presentations were quite engaging. The blog and HTML are fine. The videos are quite helpful. The students were able to think out of the box.

MM said that many groups have enjoyed making their blogs and have done the videos quite well.

MM said that students don’t have a final exam but have a research paper to submit. They will also be having a practical exam.
ISYS104 – Introduction to Business Information Systems

Unit Convenor: Jian Yang
Other Lecturer: Kristi Ovsthus

Student Rep feels that Assignment 1 was easy and most of the students will be getting high marks. The assignment was about using Excel. Assignment 2 is due next week.

JY said that Assignment 1 was due on Week 7. Diagnostic test was 2%.

Student Rep feels that the lectures are good. The unit is easy to understand. Lot of examples are given in the lectures, hence the number of slides in the lecture are quite a lot.

Student Rep feels that tutorials and practicals are good and the tutors are quite helpful. The unit is quite easy to understand.

General issues

The Student Rep feels that first year PC’s are really much better than others in C5C and Library. The usage of PC’s are more convenient to use than their Laptops.

Student Rep said that they don’t often use printers in the Labs.

There was general discussion on Windows 8 and Linux and Unix.

The convenor thanked all the stake holders of the meeting.

The meeting closed at 1.45 pm.